NOTE: The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Items on the agenda may not necessarily be considered in the order in which they appear on the agenda.

Public Comment during the Advisory Board Meeting on January 9, 2019 will be for all matters, both on and off the agenda, and be limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items. The Advisory Board reserves the right to reduce the time or limit the total time allowed for public comment. The Advisory Board may prohibit comment if the content of the comments is a topic that is not relevant to, or within the authority of, the Advisory Board, or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Advisory Board meeting.

Pursuant to NRS 241.020, the Agenda for the Advisory Board Meeting has been posted at the following locations. Gabbs Town Hall, 503 Brucite Street, U.S. Post Office, 101 4th Ave., R & H Foods, 502 Main Street, Gabbs, NV, 101 Radar Road, Tonopah, NV.

Support documentation for the items on the agenda, provided to the Advisory Board is available to members of the public at the Gabbs Town Office (503 Brucite, Gabbs, NV).

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.
1. Pledge of Allegiance

2. Roll Call

3. GENERAL PUBLIC COMMENT (Three-minute time limit per person) Action will not be taken on the matters considered during this period until specifically included on an agenda as an action item. (first)

4. For Possible Action - Election of Advisory Board’s Chairman

5. For Possible Action - Election of Advisory Board’s Vice-Chairman

6. For Possible Action - Approval of the Agenda for the Gabbs Advisory Boards meeting of January 9, 2019.

7. For Possible Action – Approval of the minutes of the Advisory Board’s meeting(s) December 12, 2018.

8. For Possible Action - Emergency Items

9. Board Member’s Comments (This item limited to announcements or topics/issues proposed for future workshops/agendas)

10. Presentation of Certificate of Appreciation to Melissa Stark for her service on the Gabbs Advisory Board.

REPORTS (informational only)

11. Town Secretary’s Report
CONSENT AGENDA ITEMS - These are items that Staff recommends for approval. The Board reserves the right to move any consent agenda item to the regular segment of the agenda should issues arise that need to be addressed.

12. **For Possible Action** - Approval of Town Vouchers

GENERAL BUSINESS

13. **For Possible Action** - Discussion and deliberation on establishing a primary board member to be responsible for the signing of Administrative Documents: order requests, vacation and sick leave requests and any other personnel related matters. - Reyna Martin

14. **For Possible Action** - Discussion and deliberation on establishing an alternate board member to be responsible for the signing of Administrative Documents: order requests, vacation and sick leave requests and any other personnel related matters. - Reyna Martin

15. **For Possible Action** - Discussion and deliberation and approval authorizing selected vendor claims to be submitted for payment upon receipt without the signatures of the Gabbs Town Advisory Board and to be listed on the vendor claim list for approval at the next advisory board meeting. - Reyna Martin

16. **For Possible Action** - Discussion and deliberation and approval regarding moving Jim Basinger, part time Groundskeeper into the part time Sanitation, Utility & Maintenance Worker; a position that more accurately represents the duties he performs.

17. **GENERAL PUBLIC COMMENT** (second)

18. Adjournment